

SOUTHERN REGION WATER TREATMENT EQUIPMENT'S MANUFACTURERS & TRADERS ASSOCIATION

Dear Exhibitors,

Greetings from SRW INDIA WATER EXPO!!!

We are glad to announce the 7th edition of SRW INDIA WATER EXPO 2024, the Largest & Premium Annual Water Event in South Asia, will be held on 4,5,& 6 - 2024 at Chennai Trade Centre, Nandambakkam, Chennai.

As part of the 7th edition of SRW INDIA WATER EXPO 2024, SRW would like to present you with this Exhibitor's Manual, laying out guidelines and important aspects that you need to know as an Exhibitor/Visitor at the Expo. The manual has been designed to ensure a smooth and successful participation from your end.

In order to have a hassle-free experience at the 7th edition of SRW INDIA WATER EXPO 2024, you are hereby kindly requested to study the contents of the manual carefully.

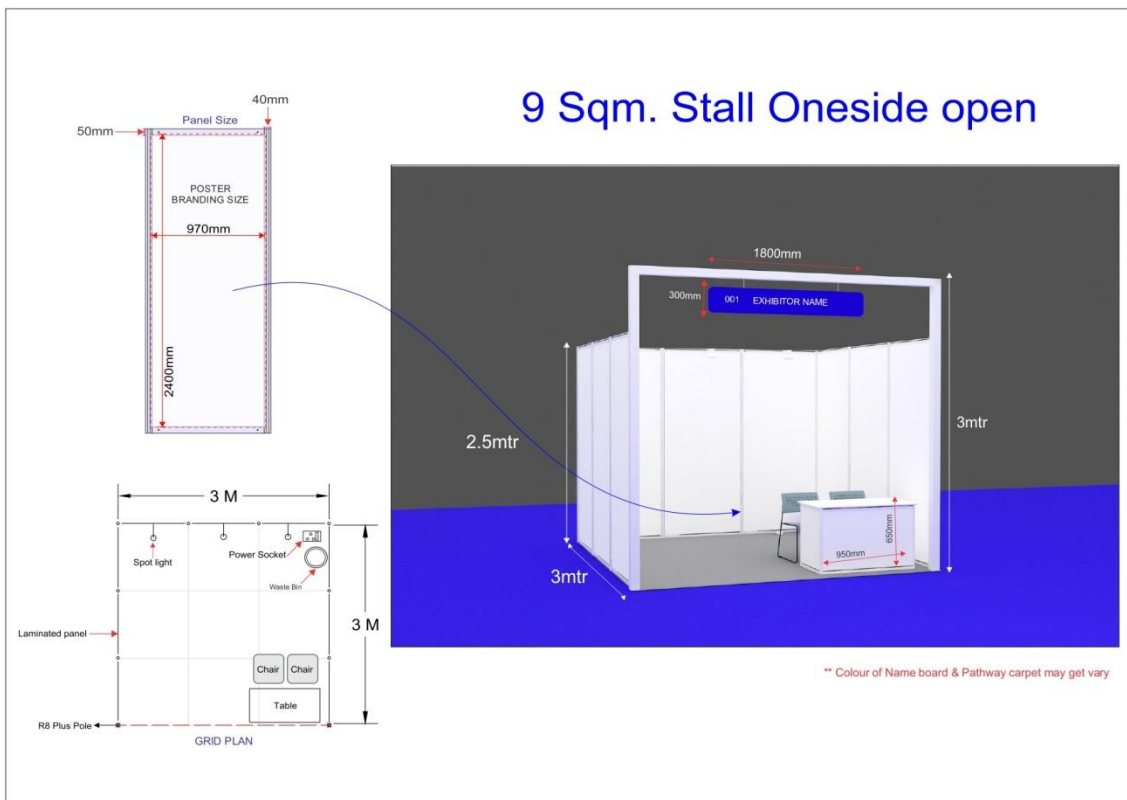
You can contact SRWTEMT Association for any query with regards to the 7th edition of SRW INDIA WATER EXPO 2024. We ensure our best cooperation, support, and wish you a smooth participation at 7th edition of SRW INDIA WATER EXPO 2024.

Thanks & Regards,

SRWTEMT Association

STALL PLAN for 9 sq.mtr

- 1. Octonorm Table - 1 No
- 2. Folding Chair - 2 Nos
- 3. SpotLight - 3 Nos
- 4. 5amps PlugPoint - 1No
- 5. Wastebin - 1 No



SOUTHERN REGION WATER TREATMENT EQUIPMENT'S MANUFACTURERS & TRADERS ASSOCIATION

EXHIBITORS PROGRAMME, DATE AND VENUE

EVENT	DATE	VENUE	TIME (Hrs)
INAUGURATION	JAN 4TH - 2024	HALL 1 ENTRANCE	10:00 a.m - 11:00 a.m
EXHIBITION	JAN 4⁵ & 6 - 2024	HALL 1 & 2	10:00 a.m - 6:00 p.m

EXHIBITION BUILD-UP SCHEDULE

EVENT	DAY	DATE	TIME (Hrs)
RAW SPACE BOOTH LOCATION WITH FLOOR MARKING FOR EXHIBITORS	TUESDAY	Jan 2nd - 2024	11.00 a.m
COMPLETION OF SHELL SCHEME STALLS	WEDNESDAY	Jan 3rd - 2024	4.00 p.m
POSSESSION OF SHELL SCHEME STALLS	WEDNESDAY	Jan 3rd - 2024	6.00 p.m

**New NO 10, Old No 23, Postal Colony 3rd street, West mambalam – 600033
mail@srwindia.com Call/whatsapp : 9840848685**

1. Venue Entry

Visitors' Entry to the exhibition will be free. Exhibitors are requested to be present at the VENUE 15-30 minutes prior to the exhibition opening hours to ensure a smooth registration process.

Exhibition Hall Specification Hall 1,2 & 3, Chennai Trade Centre
Total carpet area 10000 Sqm

Ceiling Height : 5.5 meter (Hall 2), 5.5 meter (Hall 1)

Vehicle entry into hall: 4 x 4 Meter

Floor loading : 3 Ton per sq.m.

Total Power : 1600 kW

Vehicle Parking : 140 meters

An arrangement has also been made for a Meeting Lounge and Business Centre.

All the halls at the trade Centre are centrally air-conditioned.

2. Cafeteria

Lunch and Refreshment will be available for the Exhibitors at the Cafeteria located within the hall at a nominal cost fixed by the official hospitality partner of WATER EXPO 2019.

3. Show Management Office

The organizers will operate from the show management office, inside Halls 1 and 2, from 12:00 noon Jan 4th - 2024 onwards. For any assistance during the Expo, the Exhibitors can contact the office.

4. Material Handling

As per the rules, the exhibition materials at the venue / onsite can be handled only by the approved official agency. No private fork lifts/ handling equipment's will be allowed inside the exhibition hall.

For onsite handling related services & costs, exhibitors are advised to contact the Official on-site handling agent directly.

5. Carpeting

Contractors & Exhibitors are requested to strictly observe that carpeting inside the halls during build-up is permitted.

6. Waste

Throwing of waste material by the exhibitors on the aisles from their stand is strictly forbidden.

7. Removal of Exhibits

The exhibitors will be allowed to remove their exhibits from their respective stall only after the closure of the expo on Jan 6th - 2024 8.00 p.m. Further dismantling of the Exhibits should be completed before 12 midnight on the Jan 6th - 2024

8. Transport

Vehicle carrying the exhibition goods will be allowed inside Chennai Trade Centre through Gate No. 1 only on Jan 4th After 10.00 a.m

EXHIBITION SERVICE AND CONTRACTORS

1. RAW SPACE BOOTH PLAN APPROVAL

- a) Exhibitors are advised to use the official stand construction contracted for the build-up of Raw Space Booth
- b) Exhibitors, who are using the service of private contractors other than the official stand construction contractor for their Raw Space Booth, must submit the layout of their stand design in triplicate for approval from the Organizer in advance.
- c) Construction of the Raw Space Booth can commence only after the design has been approved by the organizer.
- D) Any charges levied by the hall owner due to the damages caused to the property of the Exhibition Hall during the construction of Raw Space Booth, will be borne by the Exhibitor/Contractor.

RAW SPACE BOOTH PLAN APPROVAL

In order to ensure visitors reach all areas of the Expo, each stand should be located such that it neither blocks nor restricts the view of other stands.

SOUTHERN REGION WATER TREATMENT EQUIPMENT'S MANUFACTURERS & TRADERS ASSOCIATION

1. Outside walls must have a maximum length of 3mts after which an access into the stand should have a minimum width of 2m.
2. Overhead hangings or encroaching neighboring stand's aisle must be avoided.
3. The height of the stand should always be in proportion to the size of the rented space.

Plan Approval

1. Raw Space Booth..... submitted on an A3 size.in 1:10. The Contractors name and address should be included in the plan.
2. For prior approval, the design should be submitted to the organizer in triplicate together with this form.
3. The construction work will be permitted only after the plan has been approved by the organizer.

EXHIBITION BADGE

The Exhibition Badge is a MUST for all the Exhibitors for entry to the all on all the three days of the EXPO. Organizers will issue the Exhibitor Badges from the Show Management Office on Jan 3rd 2024 from 2.00 p.m. To 6.00 .pm. Each Exhibitor will be allotted a maximum of four badges.

Exhibitors are requested to use this form to apply for booth personal badges. (Write in BLOCK LETTERS)

Details for Exhibitor Badge & Directory listing will be communicated by your sales person.

Other services

- 1) Hostess
- 2) Additional furniture's
- 3) Travel support
- 4) Hotel Accommodation